

NOTICE IS HEREBY GIVEN that all members of the Parish Council are hereby summoned to attend the Meeting of Great Barton Parish Council which will be held on **Monday 20th November 2023 commencing at 7.30 pm** in the Annex at the Village Hall.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published on the website. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 10 minutes duration but may be extended at the discretion of the Chairman. To view associated papers/information please use the following web-link: <http://greatbarton.suffolk.cloud/parish-council/meeting-dates/>

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## AGENDA

1.	Chairman's welcome, reminder about the filming of meetings and to receive apologies for absence
2.	<p>i) To receive members Declarations of Interest – Members are reminded of their responsibility to declare any pecuniary or non-pecuniary interests which they have in any item of business on the agenda no later than when that item is reached &amp;, when appropriate, to leave the meeting prior to discussion and voting on the item.</p> <p>(ii) Council to consider any new written requests for dispensation and/or requests which have been received prior to the meeting</p>
3.	Presentation of Long Service Award by Councillor Roger Dicker and Councillor Maggie Dunn to Councillor Peter Fisk
4.	Open public session – 10 minutes
5.	To receive County Councillor's report from Rebecca Hopfensperger
6.	To receive District Councillor's reports from Sarah Broughton and Rebecca Hopfensperger
7.	Update on 'Triangle Development' if required
8.	To sign the minutes of the council meeting on Monday 16th October 2023 to stand as an accurate record of the meeting
9.	To sign the planning meeting minutes of 13 <sup>th</sup> November 2023 to stand as an accurate record of the meeting and consider the completed planning applications from West Suffolk Council
10.	<p><b>FINANCE</b></p> <p>a) Payment of Accounts and outstanding invoices - Approval &amp; signing of payments schedule for November 2023</p> <p>b) Financial report from the Responsible Financial Officer including details of reserve budgets and spending against them, checking of monthly bank reconciliations for October 2023 and any items arising from risk assessments</p> <p>c) List of Councils aggregate receipts and payments for the quarter</p> <p>d) Review quotes for installation of village gates and confirm locations. Review if the application form has been completed for Suffolk County Council to approve the installation of the gates</p> <p>e) Council to consider increasing funds to Office stationery to cover Clerks telephone costs</p> <p>f) Council to consider an increase in the Clerks hours.</p> <p>g) Council to consider the budget recommendation of the finance committee</p>
12.	<p>h) Council to set precept for 2024/25</p> <p>Non-financial items carried forward from previous meetings:</p> <p>a) Update on progressing the cul-de-sac footpath on Green Lane</p> <p>b) Update on the footpath from Cox Lane to Icepits Wood</p>
13.	c) Update on the timescales for clearing the ditch and skirting back on Mill Road
14.	
15.	Update on the statutory review of polling districts and polling places from Councillor Maggie Dunn
16.	Update Christmas lunch for elderly/vulnerable residents
17.	Chairman's and Councillor's Reports
18.	Correspondence not covered elsewhere on the agenda

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| 19. | Items to be carried forward to next meeting<br>Closing public session<br>Date of next meeting – Monday 11 <sup>th</sup> December 2023 at 7.30pm |
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Amanda Jackson  
Clerk for Gt Barton Parish Council