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| Item123456789 | Working Group Members Present Parish Councillors: Philip Reeve, Nicky Crouch and Ed Gibson.Local Residents: Vivien Bodnar, Roger Curtis, Roger Davison, Jamie Gilmour, Adrian Graves, Cedric Pettitt and Margaret Pettitt. Neighbourhood Plan Clerk was Sheila Deare.Apologies for absence were received from Darren Bullen.Also present were:-Parish Councillors Maggie Dunn, Peter Fisk, Matthew Parker and Kate Trevitt. The Parish Clerk Linda Harley and 2 members of the public.Ian Poole the Consultant and Peter White of St Edmundsbury Borough Council.From Berkeley Homes Ronan Kirrane, Aaron Wadhams and Jon Lambert. From Broadway Malyan (Architects) Matthew Johnson.Action PointsThe Action Points for 7th November 2017 were agreed.Outstanding Action Points

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| March 2017April 2017April 2017 | Feedback on the Den - document is to be produced for website. Feedback from event at GB Primary School - Notes to be produced notes for the website.Drop-in sheets to be amended to conform fully with the Google copyright conditions so that they can be published on the website. | NCNCNC |
| Aug 2017Nov 2017 Nov 2017  | A map of the area showing proposed housing developments in the vicinity of the Parish to be prepared.*Completed and will be circulated to the group.*Housing Needs Survey summary for the Parish.Request for photographs of Parish via Facebook. | SDPR/NC/EGNC/EG |

Berkeley Homes Development UpdateThe representatives from Berkeley Homes gave a presentation to update the NPWG on the latest proposals for the North East development and how this would connect to the exiting road layouts. The landscaping for the site is to be based on the existing landscape and will include landscaped open space to the Northeast of the site. It is proposed that the northern roundabout be sited north of The Avenue, which will extend the area of the site. The retail facilities are to be located close to the Primary School and are designed to serve the residents of the site. The exact number of houses will be decided when the mix of affordable houses is determined. Traffic surveys are still to be completed and an Outline and Detailed Planning Application will be made by mid 2018 with the intention of commencing work on site in 2019. Berkeley Homes intend to hold a drop-in at Great Barton Village Hall probably on a Thursday afternoon and evening and a Saturday from approximately 10.00 to 14.00.Update on Questionnaire Data Analysis As a result of valiant efforts by volunteers all the data has been input and is being validated. The Group discussed the initial emerging results. Confirmation is still awaited from CAS that all the data is ready for analysis. When this is received group members will analyse the data for the following questions:

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| --- | --- |
| 1 - 6  | VB |
| 7 – 17 | NC |
| 18 – 22 39 | EG |
| 23 - 26 | MP |
| 27 – 29 31 - 33 34 | JG |
| 35 – 37 30 | CP |
| 38 | RD |

(It was later agreed that SD would make the graphical representations of the data)Housing Needs SurveyNo feedback has been received yet from CAS about the Housing Needs Survey.Update on Consultancy and Grant IP circulated a draft Project Plan for members to consider. Concern was expressed that some of the consultants work may not be able to be completed before the grant period expires on 6 February 2018.The NPWG recommended that the PC applies for an extension to the 31 March 2018, the latest date allowed for an extension. (Following the meeting VB emailed the Parish Clerk). IP suggested that the NPWG holds a workshop to discuss the issues and options. This was agreed as well as the need to discuss in further detail the project plan. Neighbourhood Plan Budget PR has liaised with the Parish Clerk and there is nothing to report except that CAS have invoiced for the software.Update from Parish Council on related issuesThe next Air Quality meeting is in March. A new Vehicle Activated Sign has been purchased to hopefully encourage traffic to slow down.Date of next meetingThis will be Thursday 11th January 2018 at 7.30 pm. ...........................................................................................Sign & Date..................................................................................Print Name.CHAIR Signed as confirmation that they are a true record. | Action  SDNCIP |